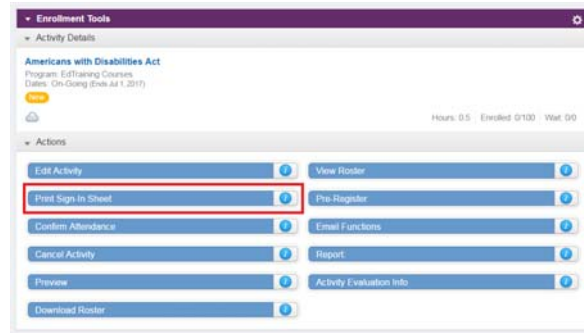


Printing a Sign-In Sheet

pd-help.frontlineeducation.com/hc/en-us/articles/115004169907-Printing-a-Sign-In-Sheet

The **Print Sign-In Sheet** link allows you to generate a printable sign-in sheet (requires PDF software).

1. From Enrollment tools or the Instructors tab, click on the activity title
2. Click the Print Sign-In Sheet link



3. Sort, if needed, and Select the Print Roster button.
4. The system will generate a sign in sheet in PDF format, Click Download File to download the PDF.
5. Browse to your save or open and print for use.

© Copyright 2017 Frontline Education

