

- Single Use
- Multiple Use

Puyallup School District No. 3
Application and Agreement for Use of Turf Fields at ERHS/RHS

The Puyallup Board of Directors subscribes to the belief that public schools are owned and operated by and for its patrons. The public is encouraged to use school facilities but shall be expected to make payment to the District for such use to insure that funds intended for education are not used for other purposes. Community use of facilities is subject to the terms and conditions on this form, as well as, **District Policy #4260, Regulation #4260R** and the current schedule of user fees. **A copy of this form must be in the possession of the user at the time of the event.**

Facility Requested: _____

Turf Field _____ Track _____ Field Lights _____ Stands/Bleachers _____ Press Box _____ Ticket Booth # _____
 Score Board _____ Restrooms _____ Other _____

PLEASE COMPLETE THE REQUIRED INFORMATION BELOW. APPLICATIONS WILL NOT BE PROCESSED WITHOUT ALL FIELDS BEING COMPLETED

Organization: _____
 Person Responsible: _____
 Billing Address: _____
 City, State and Zip: _____
 E-mail Address : _____

District Use Only

Home Phone: (____) _____ Work Phone: (____) _____ Cell Phone: (____) _____

Time and Dates:

Dates Required **From :** _____ **To:** _____
 Dates *Not* Available: _____
 Rental Start Time: _____ End Time: _____ Total No. of Days Used: _____ Total Hours (per each use) _____

Grand Total of Hours: _____ **Day(s) of Week: Mon Tue Wed Thu Fri Sat Sun (Circle appropriate)**

Purpose:

What is the purpose of the field rental? _____
 Estimated Attendance Per Hour: _____ Time of Event: _____ AM/PM Admission: Yes/No \$ _____
 Special Setup Needs: _____

If special needs are required (such as handicapped access), call Facilities at 253.435.6534

<p>Signature (Person Responsible): _____ By signing, the User indicates he/she has read, understands, and agrees to the terms and conditions outlined in School Board Regulation #4260R (most current version posted on the web) and those on this form.</p>
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<p align="center">Completed and signed applications are accepted via email at ashlochm@puyallup.k12.wa.us</p>
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Section to be completed by District: Fees shall be paid as outlined in School Board Regulation #4260R.

Bill Monthly _____ Location Code: _____ Budget Code: _____

Approval: ___ Youth ___ Adult ___ ASB-Sponsored

Required Items Checklist:

1. ___ Certificate of Liability-Received
2. ___ Statement of Compliance
3. ___ Payment Received

Superintendent or Designee

Signature: _____ **Date:** _____

	Hours	Rate	Cost
Rental Group Class:			
Custodial			
Field Manager			
Field/Track Use			
Stands			
Press Booth			
Lights			
Restrooms			
Processing Fee			
		TOTALS	